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| **Checklist Item** | **Action/Verification** | **Notes/Details** |
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| **1. Delivery Verification** | **Confirm Delivery Contents** | * Check received monitor models and quantities against order.
* Inspect for any damage during shipping.
* Verify all accessories (cables, adapters, solar panels) are included.
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| **2. Resource Planning** | **Assemble Deployment Toolkit** | * Gather necessary tools: screwdrivers, drills, cable ties, ladders, etc.
* Confirm sufficient personnel/team availability for deployment.
* Ensure team familiarity with setup procedures.
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| **3. Deployment Scheduling & Logistics** | **Plan Deployment Schedule** | * Create a realistic schedule factoring in travel, installation time, and buffer.
* Consider team availability and site access restrictions.
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|  | **Plan Transportation** | * Organize transportation of monitors and equipment to each site.
* Consider vehicle access, parking, and carrying equipment.
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|  | **Coordinate Site Access** | * Re-confirm access schedules with property owners/contacts for private sites.
* Ensure clear communication channels for site access on deployment day.
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| **4. Safety & Security Measures** | **Safety Equipment Ready** | * Ensure safety vests, gloves, eye protection, and sturdy footwear are available for the team.
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|  | **Working at Heights Safety** | * Verify stable ladders are available (if needed).
* Confirm team is briefed on safe ladder use and spotter procedures.
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|  | **Tool Security Plan** | * Establish a plan to keep tools and equipment secure during deployment to prevent loss or theft.
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|  | **Deployment Team Safety Briefing** | * Conduct a pre-deployment safety briefing covering procedures, emergency contacts, and basic first aid.
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| **5. Permit Confirmation** | **Verify Permits are in Order** | * Double-check that all necessary permits for deployment sites (especially public property) have been formally received and approved.
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