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| **Checklist Item** | **Action/Verification** | **Notes/Details** |
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| **1. Delivery Verification** | **Confirm Delivery Contents** | * Check received monitor models and quantities against order. * Inspect for any damage during shipping. * Verify all accessories (cables, adapters, solar panels) are included. |
| **2. Resource Planning** | **Assemble Deployment Toolkit** | * Gather necessary tools: screwdrivers, drills, cable ties, ladders, etc. * Confirm sufficient personnel/team availability for deployment. * Ensure team familiarity with setup procedures. |
| **3. Deployment Scheduling & Logistics** | **Plan Deployment Schedule** | * Create a realistic schedule factoring in travel, installation time, and buffer. * Consider team availability and site access restrictions. |
|  | **Plan Transportation** | * Organize transportation of monitors and equipment to each site. * Consider vehicle access, parking, and carrying equipment. |
|  | **Coordinate Site Access** | * Re-confirm access schedules with property owners/contacts for private sites. * Ensure clear communication channels for site access on deployment day. |
| **4. Safety & Security Measures** | **Safety Equipment Ready** | * Ensure safety vests, gloves, eye protection, and sturdy footwear are available for the team. |
|  | **Working at Heights Safety** | * Verify stable ladders are available (if needed). * Confirm team is briefed on safe ladder use and spotter procedures. |
|  | **Tool Security Plan** | * Establish a plan to keep tools and equipment secure during deployment to prevent loss or theft. |
|  | **Deployment Team Safety Briefing** | * Conduct a pre-deployment safety briefing covering procedures, emergency contacts, and basic first aid. |
| **5. Permit Confirmation** | **Verify Permits are in Order** | * Double-check that all necessary permits for deployment sites (especially public property) have been formally received and approved. |